



The CLASS Institute Individual Commitment Form

Please include a completed participant form for each participating staff member.

Please check one: Director/Administrator Teacher Assistant Teacher Other _____

Training:

Project Information:

- Learn to identify, understand, and apply effective teacher-child interactions using CLASS.
- Receive free training materials
- Receive certificates for up to 22 clock hours of training (approved by MO & KS)
- Administrators and teachers will attend all 5 training days plus a two hour group coaching introduction and CLASS refresher training, prior to coaching.
- Participants will be asked to complete a brief homework assignment between Saturday sessions.
- Snacks and lunch will be provided.
- Receive up to 2 hours in follow-up coaching. Participants who attend all five sessions and have completed a Pre & Post CLASS observation will receive a \$75 gift card.
- The Family Conservancy has received grant dollars for preschool teachers to attend the training series free of charge (\$1,000 value)

Teacher Commitment:

- I commit to attending the full day of each training and being an active participant throughout the training series.
- I commit to setting goals based on what I have learned in the training series and working to implement these strategies in my classroom.

Administrative Commitment:

- I commit to attending the full day of each training with my staff and being an active participant throughout the training series.
- I commit to allowing and supporting involved teacher's full participation in this project.

CLASS Training Series Saturday Dates: *Select preferred location*

Cohort 1 _____

Saturday Dates: September 16 & 30, October 14, November 4 & 18, and December 9 for reschedule, if needed.

Location: The Family Conservancy at 444 Minnesota Avenue, Suite 200, Kansas City, KS 66101

Time: 9:00 am - 2:30 pm

OR

Cohort 2 _____

Saturday Dates: September 16 & 30, October 14, November 4 & 18, and December 9 for reschedule, if needed.

Location: Francis Institute at 3201 Southwest Trafficway, Kansas City, MO 64111-4142

Time: 9:00 am - 2:30 pm

Coaching:

Project Information:

- Eight, 1.5 hour group coaching sessions will be held on site at the participating program. Administrators, teachers and coaches will coordinate the specific schedule.
- Directors will join the group of teachers and TFC coach for the last 30 minutes of each coaching session.
- Participants will reflect on teaching practices, view exemplar videos, and read portions of the CLASS Dimensions Guide.
- Teachers will spend up to 4 hours each month engaged in CLASS coaching related activities.
- All preschool lead teachers and administrators in the program will commit to participating in the CLASS coaching pieces to encourage a culture of reflective practice.
- CLASS observations will be completed on participating teachers.
- The Program Directors of participating programs will meet at a community location for 12 hours total from September 2017 to June 2018. In 8, 1.5 hour coaching sessions, directors will learn more about how to integrate CLASS into their program and support their teachers and each other with this tool.
- The Program will receive a \$200 stipend if the director has attended all Director meetings and all group coaching sessions at the program.

Teacher Commitment:

- I commit to attending scheduled coaching sessions and being an active participant throughout the coaching series.
- I commit to staying in communication with my assigned coach/trainer and responding to requests related to the project in a timely manner.

Administrative Commitment:

- I commit to attending the last thirty minutes of scheduled CLASS coaching activities and being an active participant throughout the coaching series
- I commit to allowing and supporting involved teacher's full participation in this project including staff coverage so that all teachers can meet together for group coaching.
- I commit to attending twelve hours of director support groups held in eight, 1.5 hour sessions.
- I commit to setting goals in my program focused on CLASS to help sustain this work in my program.

Please print

Name of Participant: _____ Personal Phone: _____

Age of Children in classroom _____ Do you work with the same group of children for most of the day? YES NO

Highest Education Level Completed: _____ Degree Earned: _____

Days worked: M ___ T ___ W ___ Th ___ F ___ Hours: _____ Typical Break: _____

Email (Each participant must have a unique address): _____

MOPID Number (if you work in MO): _____

Participant Signature: _____ Date: _____

Submission Instructions:

DEADLINE: Applications must be received by August 25, 2017

Please email, fax or mail Commitment Forms to:

The Family Conservancy

444 Minnesota Ave, Suite 200 Kansas City, KS 66101

Attn: Shari Williams (swilliams@thefamilyconservancy.org)

Phone: (913) 742-4134 and Fax: (913) 342-3632